Improvement of Mirror Regional Committee of ISO/TC 207 COPANT

Report

Regular Reporting on Subproject Progress
Reporting period: 1st Semester 2016
Report No: 3

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Abbreviations

NMC – National Mirror Committee

FG – Focal Group
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1. INTRODUCTION

- Strengthen the member institutions on environmental issues.
- Strengthen the participation of COPANT members in ISO TC 207

2. PERFORMED ACTIVITIES

Strategy: Survey to COPANT members to prioritize the issues to be included in the scope of the regional project

1.1 Design of the survey
The survey was designed in coordination with PTB Expert (Veronica Garcia Malo), including questions related to all necessary information for next activities on project.

1.2 Send the survey to COPANT members
The survey was sent to COPANT members on June 29, 2015 and must be filled until July 17, 2015.

The survey is available on this link: [COPANT Survey](#)

To this date 11 members have filled the survey, including:
- Cuba
- Costa Rica
- Guatemala
- Argentina
- Colombia
- Estado Plurinacional de Bolivia
- Chile
- Brazil
- Republica Dominicana
- Canada
- Dominica

Strategy: Workshops for information and experiences exchanges

2.1 Define and develop the concepts of the workshops
The information has been processed and analyzed

Strategy: Capacity building (Trainings/Mentoring/Twinning)

It is proposed to conduct three workshops over 2016 and 2017, aimed to increase the participation of COPANT members in the ISO TC 207, creating the NMC’s and improve their operation:
### Activity/Subactivity

##### 2.2.1 WORKSHOP 1. Basic Participation in ISO TC 207 - NMC Implementation for ISO TC 207

- Increase the participation of members of COPANT in ISO TC 207 (current share based on the survey: 57%).
- Implement NMC for ISO TC 207 in COPANT member countries (current data based on the survey: 52% of the members do not have a CEN for the CT 207).

<table>
<thead>
<tr>
<th>Goal</th>
<th>Responsible</th>
<th>Participants</th>
<th>Coments</th>
<th>DATE START</th>
<th>DATE END</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>COPANT</td>
<td>COPANT members who does not participate in ISO TC 207</td>
<td>Presental WORKSHOP</td>
<td>01/06/2016</td>
<td>30/06/2016</td>
</tr>
<tr>
<td></td>
<td>COPANT</td>
<td>COPANT members who participate in ISO TC 207 (with or without NMC implemented)</td>
<td>CHANGED TO VIRTUAL</td>
<td>NEW DATE 08/08/2016</td>
<td>NEW DATE 11/08/2016</td>
</tr>
</tbody>
</table>

These proposed activities were approved by PTB project coordinator and PTB external consultant.

**Activity 2.2.1:**
The Workshop, has been initially planned as “presential”, but in coordination with PTB project coordinator and PTB external consultant it was changed to “virtual” in order to measure the real interest of COPANT members on the subject, and be more efficient in resources use.

The Workshop will now have this characteristics:

**Will be held by COPANT on its virtual platform in English and Spanish and will take 3 sessions (2 hours each), and it will be an introduction to ISO TC 207 and NMCs.**
At this time COPANT is talking with IRAM, UNIT, INTECO and BSI, in order to promote their experts participation in the Workshop.

As it was mentioned, the objective of this workshop will be to measure the real interest of COPANT members and it will define the convenience of next planned activities.

### 3.1 Define the training and mentoring/twinning activities

Along the mentioned Workshop (2.2.1) it was proposed to carry out the following activities:

<table>
<thead>
<tr>
<th>Activity/Subactivity</th>
<th>Goal</th>
<th>Responsible</th>
<th>Participants</th>
<th>Comments</th>
<th>Date Start</th>
<th>Date End</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.2.1. TUTORING 1 .</td>
<td>Establish tutoring/mentoring relationships between: Experts - COPANT (active/not active) members of the ISO TC 207 COPANT Active members of the ISO TC 207 - COPANT members who are not members of the ISO TC 207 ( Tutoring planning , could last up to 12 months maximum )</td>
<td>COPANT ES PTB Experts</td>
<td>COPANT members: Active at ISO TC 207 Not Active at ISO TC 207</td>
<td>Along with activity 2.2.1. POSTPONED</td>
<td>01/06/2016</td>
<td>30/06/2016</td>
</tr>
<tr>
<td>3.2.2. PEER TO PEER COOPERATION 1 .</td>
<td>Improve the effectiveness and efficiency of the participation of members of COPANT in the ISO TC 207, through the exchange of experience. (cooperation planning , could last up to 12 months maximum)</td>
<td>COPANT ES PTB Experts</td>
<td>COPANT members: Active at ISO TC 207</td>
<td>Along with activity 2.2.1. POSTPONED</td>
<td>01/06/2016</td>
<td>30/06/2016</td>
</tr>
</tbody>
</table>

These proposed activities are approved by PTB project coordinator and PTB external consultant.

**Strategy:** Meetings (physical and virtual) of the COPANT FG 207 using COPANT IT tools

**Activity 3.2.1 and 3.2.2:**
They were supposed to be held along activity 2.2.1., but they will be postponed until the results of activity 2.2.1 are evaluated and its convenience is granted. Meanwhile the activities are “postponed” and dates are to be defined.

Due to the kind of interactions expected on this workshop, they will be planed as “presential” if it’s the case.
4.1 Define the annual plans of COPANT FG 207
The FG 207 has been inactive during the first semester of 2016, due to the active participation of its members in correspondent SSTF (Spanish Translation Task Force).

Strategy: Knowledge Transfer

5.1 Promote the posts of offers and request of cooperation between COPANT members on environment management issues
A video for Mutual Cooperation Mechanism has been made for COPANT members to promote cooperation between them.

Strategy: NMC creation or strengthen activities

6.1 Define and develop the concepts for the NMC creation or strengthen activities
The information has been processed and analyzed, and the activities for NMC creation have been included in the activities proposed in WORKSHOP.1, 2 and 3 under 2.1 of the present report.

3. IMPLEMENTATION PROGRESS
The planned activities have been executed even some delay on survey information gathering, but the next activities are on schedule.

The activity 2.2.1 and its results analysis will define the convenience of the next planned activities or their modification in order to achieve project objectives.

4. ADJUSTMENT REQUIRED
At this time is necessary to adjust the next activity:

4.1 Define the annual plans of COPANT FG 207
COPANT will coordinate with its members to reactivate the FG 207, and define its planification.

3.2.1 Tutoring 1. And 3.2.2. Peer to peer cooperation 1.
The activity 2.2.1 and its results analysis will define the convenience of the next planned activities or their modification in order to achieve project objectives.
5. **NEXT STEPS**

Table 1:

<table>
<thead>
<tr>
<th>What?</th>
<th>Who?</th>
<th>When?</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1, Confirm experts’ participation on “virtual” workshops, and carry out the virtual workshops.</td>
<td>COPANT ES PTB Experts</td>
<td>July 31, 2016</td>
</tr>
<tr>
<td>4.1 Take contact with members of COPANT FG 207, and coordinate activities for establishing its planification</td>
<td>COPANT ES</td>
<td>September, 2016</td>
</tr>
</tbody>
</table>

**ANNEX**

Updated Action Plan as annex