

Statement on Data Protection

I. Information on the Controller

In the context of performing services by PTB's Conformity Assessment Body, the Physikalisch-Technische Bundesanstalt (PTB) processes personal data.

Responsible for the processing of personal data is the Physikalisch-Technische Bundesanstalt (PTB) Braunschweig and Berlin, Bundesallee 100, 38116 Braunschweig, Germany, Phone: +49 (0) 531 592-0, E-Mail: info@ptb.de.

Data Protection Officer can be reached under: Phone: +49 (0)531 592-9085; E-Mail: datenschutz@ptb.de.

In the following we would like to inform you about the processing of your personal data by the PTB's Conformity Assessment Body related to the performance of conformity assessment services and the rights you are entitled to in this context.

Further Information on data protection can be found under: www.ptb.de/data-protection.

II. Purposes and legal basis of data processing

In the context of performing services by PTB's Conformity Assessment Body, processing of personal data is carried out for the purpose of enabling the performance of the different conformity assessment programs pursuant to the relevant national, European, and international laws, regulations, and guidelines.

In this regard, PTB pursues the following purposes of processing personal data, unless otherwise stated in the respective sections:

- Provision of scientific and technical services in the field of performing conformity assessments for business, politics, and society.
- Continuous quality assurance for the conformity assessment processes in the context of the overall strategic objectives of PTB.

The processing of personal takes place, depending on the individual case, on one of the following legal bases:

- To the extent that consent is obtained, legal basis is Article 6(1) a) GDPR.
- If processing of personal data is necessary for the performance of a contract between the PTB's Conformity Assessment Body and the Customer in accordance with the General Terms and Conditions of Certification of the PTB or the implementation of pre-contractual measures, legal basis is Article 6(1) b) GDPR.
- Provided that processing of personal data is necessary for compliance with a legal obligation to which the PTB is subject, legal basis is Article 6(1) c) GDPR.
- Invitations to upcoming events of the PTB, which are related to the performance of conformity assessment-services (such as workshops, conferences or colloquia) as well as references to these events, are based on the legitimate interest of PTB pursuant to Article 6(1) f) GDPR to provide information about PTB's activities and current developments in this area. Data subjects have the right to object to this processing in accordance with Article 21 GDPR.

III. Data processing

1. Scope of processing

In connection with the provision of conformity assessment services, depending on the respective conformity assessment program, the following personal data may be processed:

- *Data of contact persons on the part of the customer/applicant*

Edition No: 02	Issued by: Conformity Assessment Body	On: 2022-04-28	Statement on Data Protection	Page of total pages Page 1 of 2
-------------------	--	-------------------	---------------------------------	------------------------------------

Name, first name, business address, professional communication data (email, telephone, fax)
company/organizational affiliation

▪ *Data of employees of the customer/applicant in the context of quality assurance approvals*

Name, first name, business address, professional communication data (email, telephone, fax)
company/organizational affiliation, QM function, certificates of competences (e.g., internal training
certificates, in individual cases personal certificates, reports, etc.)

2. Transfer of data

Depending on the individual certification schemes, transfer of personal data by PTB takes places to the following extent:

- Transfer to organizational units of the PTB entrusted with the performance of conformity assessment programs.
- Transfer to evaluators, investigators, auditors, certifiers experts and other contractually bound cooperation partners entrusted with the performance of conformity assessment programs.
- Due to normative and statutory requirements or relevant agreements, certification documents may be transferred to the relevant competent authority/authorities and/or other authorized parties. Further Information can be found on the websites of the PTB's Conformity Assessment Body.

Data will not be used for any other than the purposes stated above and will not be disclosed by PTB to third parties, except in cases provided for by law and for the prosecution of criminal offenses or for the purpose of countering threats and dangers.

3. Storage period

In general, personal data processed by PTB in the context of the performance of conformity assessment programs, is only stored for the period necessary to achieve the respective purpose, considering the statutory retention periods, the PTB's rules of procedure, the archiving plan of the PTB's Conformity Assessment Body or contractual obligations.

4. Legal regulations for the provision of personal data; Obligation of the data subject to provide the personal data; possible consequences of non-provision

The provision of personal data in the context of the performance of conformity assessment programs, is necessary to conclude the particular contract, respectively, to perform the confirmation assessment services. Without providing such data, the performance of conformity assessment programs will basically not be possible.

IV. Rights as a data subject

When processing your personal data, you may exercise the following legal rights:

- Right of Access according to Article 15 GDPR
- Right to Rectification according to Article 16 GDPR
- Right to Erasure according to Article 17 GDPR
- Right to Restriction of Processing according to Article 18 GDPR
- Right to Withdrawal of Consent according to Article 7(3) GDPR
- Right to Data Portability according to Article 20 GDPR
- Right to Object according to Article 21 GDPR
- Right to Lodge a Complaint with a Supervisory Authority according to Article 77 GDPR. The Federal Commissioner for Data Protection and Freedom of Information (BfDI), Graurheindorfer Straße 153, 53117 Bonn, poststelle@bfdi.bund.de, is the supervisory authority for the PTB.

Edition No: 02	Issued by: Conformity Assessment Body	On: 2022-04-28	Statement on Data Protection	Page of total pages Page 2 of 2
-------------------	--	-------------------	---------------------------------	------------------------------------