



## Application for membership of the DKD

.....  
Name of the organisation or natural person (supporting member)

.....  
Address

*For accredited members: accreditation number of the calibration laboratory  
(accreditation by DAkkS, Akkreditierung Austria, SAS, DANAK, etc.)*

*(e. g. D-K-YYYYY-ZZ):* .....

applies for membership of the DKD as

- ordinary member (s. Agreement as amended of 06.12.2019, §3 clause 3.2.1)
- associate member (s. Agreement as amended of 06.12.2019, §3 clause 3.2.2)
- supporting member (please explain in brief why you would like to become a member of the DKD) (s. Agreement as amended of 06.12.2019, §3 clause 3.2.3)

Name of contact person and telephone number as well as e-mail address (personal or functional e-mail; only one contact person and e-mail address per member):

.....  
Admission to the following Technical Committee(s) is requested (a technical justification is to be submitted):

.....  
Technical Committees

.....  
Name of the person

If necessary, listed on a separate sheet

In the event of a positive decision on this application for membership, I join the Agreement of the German Calibration Service (DKD) of 3 May 2011 in the currently valid version as a party. I or my organisation and the appointed contact person undertake to recognise and comply with the rights and obligations of members of the DKD in accordance with this Agreement.

.....  
Place, date, signature:

Official stamp

## Annex

### Information on Data Protection - Membership of the DKD -

The Physikalisch-Technische Bundesanstalt (PTB) Braunschweig and Berlin, represented by its president Prof Dr Joachim Hermann Ullrich, Bundesallee 100, 38116 Braunschweig, Germany, Tel.: +49 (0)531 592-0, E-Mail: [info@ptb.de](mailto:info@ptb.de) is responsible for the processing of personal data related to the membership of the DKD.

Data protection officer at PTB: Mr Jan Rethmeier,  
Telephone: +49 (0)531 592-9085,  
E-mail: [datenschutz@ptb.de](mailto:datenschutz@ptb.de)

In accordance with Articles 5 and 32 of the European General Data Protection Regulation (GDPR) and by using appropriate technical or organisational measures, PTB will ensure the protection of your data against unauthorised or unlawful processing and against accidental loss, destruction or damage.

#### I. Data processing

##### 1. General information

The information provided by you in the membership application form contains personal data as defined by Article 4 No. 1 DSGVO and will be processed by PTB in accordance with Article 6 Paragraph 1 lit. b and f DSGVO, in particular

- to check the requirements for admission to the DKD,
- to initiate, implement and handle the membership-based relationship,
- to ensure the exchange of information between the DKD (and its bodies, committees and organs) and the (respective) members,
- to facilitate the work of the DKD Technical Committees,
- to prepare and carry out events.

If and insofar as pictures are taken on the occasion of events, these will only be distributed and stored in accordance with the provisions of the applicable data protection laws, in particular §§ 22, 23 of the German Art Copyright Act (KUG), and will in particular only be used and passed on for purposes directly related to the work of the DKD.

##### 2. Display of member information

The contact data of the DKD members are made available in the password-protected members area of the DKD website which can be accessed only by the DKD and its members. This is to promote the exchange of information and is based on the legitimate interests of the PTB in accordance with Article 6 Paragraph 1 letter f GDPR.

If, in addition, you have agreed to the publication of your data on the DKD website, you may of course withdraw your consent at any time - even in part - with effect for the future.

### 3. Erasure of personal data

Your data will be deleted upon termination of your DKD membership, provided there are no statutory retention periods to the contrary.

## II. Your rights as a data subject

In particular, you are entitled to the following statutory rights:

**Right of access:** According to Article 15 GDPR, you have the right to obtain information, free of charge, as to whether PTB process personal data concerning you, in particular information concerning:

- the purposes of processing,
- the categories of personal data concerned,
- the recipients or categories of recipient to whom the personal data have been or will be disclosed,
- the envisaged period for which the personal data will be stored, or the criteria used to determine that period,
- where the personal data are not collected from you, any available information as to their source

When responding to a request for information under Article 15 GDPR, PTB will also provide you with any other information stipulated by Article 15(1) and (3) not expressly mentioned in this statement.

**Right to rectification:** According to Article 16 GDPR, you have the right to obtain the rectification of personal data concerning you.

**Right to erasure:** According to Article 17 GDPR, you have the right to obtain erasure of your personal data. However, this is only possible if the processing of these data is no longer necessary, if they are processed unlawfully or if you have revoked your consent to do so.

**Right to restriction of processing:** According to Art. 18 DSGVO, you have the right to obtain restriction of processing of your personal data and thus to prevent further processing of these data for the time being. Such a restriction occurs in particular when exercising your rights within the meaning of this section and if, in this context, the respective requirements are checked by PTB.

**Right to data portability:** According to Article 20 GDPR, you have the right to receive the personal data concerning you in a commonly used and machine-readable format from PTB or, if necessary, to have it forwarded to another responsible party.

**Right to object:** According to Art. 21 GDPR, you have the right to object to PTB's data processing on the basis of legitimate interests in the meaning of Art. 6 para. 1 lit. F GDPR if there are special reasons which significantly influence the underlying balancing of interests.

**Right to lodge a complaint with a supervisory authority:** According to Art. 77 GDPR, you have the right to lodge a complaint with a supervisory authority if you consider that the processing of your personal data infringes prevailing law.

Supervisory authority responsible for PTB: The Federal Commissioner for Data Protection and Freedom of Information, Husarenstr. 30, D-53117 Bonn,  
Telephone: +49 (0)228 997799-0, E-mail: [poststelle@bfdi.bund.de](mailto:poststelle@bfdi.bund.de)