

I. Information on the Controller

In connection with the use of the online storage service PTBbox „box.ptb.de“ (hereinafter referred to as “PTBbox”) the Physikalisch-Technische Bundesanstalt (PTB) processes personal data.

Responsible for the processing of personal data is the PTB Braunschweig and Berlin, Bundesallee 100, 38116 Braunschweig, Germany, Phone: +49 (0) 531 592-0, E-Mail: info@ptb.de.

Data Protection Officer can be reached under: Phone: +49 (0)531 592-9085; E-Mail: datenschutz@ptb.de.

II. Purposes and legal basis of data processing

In the context of using PTBbox, processing of personal data is carried out to ensure the operation and security of the service, the management of user accounts and the assignment of workspaces and quotas. Legal basis is Article 6(1) b) and e) of the General Data Protection Regulation (GDPR) and, where applicable, each in conjunction with Article 88 GDPR and/or § 3 or § 26 of the Federal Data Protection Act (BDSG).

III. Data processing

1. Scope of processing

PTB employees register for PTBbox by means of self-registration via web browser. Users who are not PTB employees ("externals") only obtain access rights that are set up for them by PTB employees - either to individual files by sending a link or by access to personal folders or workspaces by sending an invitation and the granting of read or write permissions.

The following personal data will be processed:

Account data

- Name and first name
- Official email-address (PTB employees) or email-address (externals)
- Names of the devices connected to the PTBbox (PTB employees)

Content data

- Personal data that are part of files processed in the PTBbox

Log data

- For example, IP addresses

2. Recipients of data

Personal data will be disclosed to organizational units of the PTB entrusted with the operation, administration, and maintenance of the PTBbox and possibly to other persons who have been given access to files and/or folders by the respective user.

3. Storage period

In general, personal data processed by PTB in the context of using the PTBbox, will only be stored for the period necessary to achieve the respective purpose, considering the statutory retention periods.

Log data will be deleted after 31 days.

Access to the PTBbox will be deactivated after 90 days of inactivity or non-use. Access and thus account data will be deleted after another 90 days. Content data is then still available in the backup area for 60 days. Files stored in the personal workspaces of PTB employees and possibly also files stored there by externals should be deleted or transferred to another PTB employee before the relevant PTB employee leaves employment relationship. All data of a user account will be finally deleted no later than 240 days after the last login. 14 days prior to the deactivation or deletion of a user account, an email is sent to the account holder with the relevant information.

If the operation of the PTBbox is discontinued, the user account and, if applicable, the files stored in the personal folders or in the personal workspaces will be deleted after a corresponding notification.

4. Legal regulations for the provision of personal data; Obligation of the data subject to provide the personal data; possible consequences of non-provision

The provision of email-address is necessary to use PTBbox or to be able to access files and/or folders. Without providing such data, usage of PTBbox will not be possible.

IV. Rights as a data subject

When processing your personal data, you may exercise the following legal rights:

RIGHT OF ACCESS according to Article 15 GDPR

RIGHT TO RECTIFICATION according to Article 16 GDPR

RIGHT TO ERASURE according to Article 17 GDPR

RIGHT TO RESTRICTION OF PROCESSING according to Article 18 GDPR

RIGHT TO WITHDRAWAL OF CONSENT according to Article 7(3) GDPR

RIGHT TO DATA PORTABILITY according to Article 20(1) GDPR

RIGHT TO OBJECT according to Article 21 GDPR

RIGHT TO LODGE A COMPLAINT WITH A SUPERVISORY AUTHORITY according to Article 77 GDPR. The Federal Commissioner for Data Protection and Freedom of Information (BfDI), Graurheindorfer Straße 153, 53117 Bonn, poststelle@bfdi.bund.de, is the supervisory authority for the PTB.

Further information and clarifications can be found under: www.ptb.de/data-protection.