

Guide to ICRM-LLRMT'08 Presentations

Oral Presentations

Please consult the final agenda to find the Session in which your paper will be presented. Contact the Session Chairpersons and confirm that you are available to make the presentation. You will be scheduled for a 15 minutes presentation with 3 - 4 minutes for discussion. Please note that additional time is needed to change speakers and to announce the presentations. Each speaker must stay within the time allotted for his presentation but does not necessarily have to speak for all the allotted time. The Chairperson of your session will insist that you adhere to the published schedule.

The auditorium will be equipped with a computer based beamer system for PowerPoint presentations. Presenters should avoid the use of detailed tables, or figures with faint or coloured lines, which will not be legible to the audience. Other questions regarding your presentation should be addressed to the Session Chairpersons or to the Scientific Secretariat. In the special case, that you intend to use another program than PowerPoint or if your presentation includes videos with voice, we recommend to contact the Conference Secretariat several days before the conference starts.

Poster Presentations

The set-up of posters is scheduled for Monday morning, September 22. If you will not be available that morning, please ask a colleague to set up your poster in due time. Each poster is identified by a unique number, which is the abstract number assigned to the paper by the Scientific Committee. This number will also appear in the final agenda. Please fix your poster on the stand labelled with the respective number.

The space available for each poster will accommodate up to A0 size (84.1 cm width and 118.9 cm height), i.e. board size about 0.90 m (width) x 1.20 m (height). Special tools to fix posters will be available from the Conference Secretariat. Other tools should not be used in order not to damage the boards.

Each poster will be introduced orally to the audience by the respective Session Chairperson who will prepare one overhead display for each poster. You should communicate to your Session Chairperson a few key statements explaining the message of your paper. Contact the Session Chairperson and confirm that you will attend the session and be available to answer questions from the audience regarding the paper.

Manuscripts for ICRM-LLRMT'08

Authors must submit the full text of accepted papers to the Scientific Secretariat by September 01, 2008. Authors should anticipate discussing their papers with the referees during the conference. Final versions of the paper must be with the Scientific Secretariat by December 01, 2008.

At least one author is required to attend the conference. If this does not occur the paper will not be presented and it will not be published. Also, it cannot be guaranteed that final manuscripts of papers accepted by the referees and submitted to the Scientific Secretariat LATER than December 01, 2008 will be published in the conference proceedings.

All authors must submit their manuscripts as computer files (MS Word format) by electronic mail directly to their Lead Referee and to the Scientific Secretariat. Authors may use a maximum of 4500 words (the equivalent of five journal pages), including figures, tables and

references. Small figures and tables represent 250 words. Large figures and tables represent 500 words. This approximates to fifteen size A4 manuscript pages, double line spaced in Times New Roman 12 pt font type or equivalent, including all figures, tables and references.

Statements of numerical results (e.g. activities, etc.) must conform to the *Guide to the Expression of Uncertainty in Measurement* (ISO, 1995). An uncertainty budget must be given. Do not communicate confidence limits but only coverage factors. Quantities and units must comply with *The International System of Units* (see <http://www.bipm.org>).

Conference Proceedings

The conference proceedings will be published in the journal APPLIED RADIATION AND ISOTOPES. Manuscripts must be submitted in English and must comply with the guidelines (ARI – Instructions to Authors) given below (also see ARI manuscript preparation at: http://www.elsevier.com/wps/find/journaldescription.cws_home/228/authorinstructions). A paper that does not comply with the guidelines will be returned for revision and may be rejected from publication if it is not revised in due time.

Acceptance of a paper for presentation at the conference does not automatically imply that it will be published in the proceedings. Publication of the manuscripts is subject to the result of a refereeing procedure. Please note that a manuscript will be accepted for publication in the proceedings only if it has not been published previously and if it is not under consideration for publication elsewhere.

Applied Radiation and Isotopes - Instruction to Authors Manuscript Preparation

General: Manuscripts must be typewritten, double-spaced with wide margins on one side of white paper. Good quality printouts with a font size of 12 pt are required. The corresponding author should be identified (include a Fax number and E-mail address). Full postal addresses must be given for all co-authors. Authors should consult a recent issue of the journal style if possible. An electronic copy of the paper should accompany the final version. The Editors reserve the right to adjust style to certain standards of uniformity. Authors should retain a copy of their manuscript since we cannot accept responsibility for damage or loss of papers. Original manuscripts are discharged one month after publication unless the Publisher is asked to return original material after use.

In manuscripts describing experiments with living animals, authors should state clearly in the text that they experiments were carried out in compliance with the relevant national laws relating to the conduct of animal experimentation, or, where such laws do not exist, that the studies were performed in accordance with some internationally recognized code of practice such as the United Kingdom Biological Council's *Guidelines on the Use of Living Animals in Scientific Investigation*, 2nd edn.

Abstracts: An abstract of not more than 80 words must be supplied for all articles, and preferentially a short summary for Technical Notes.

Text: Follow this order when typing manuscripts: Title, Authors, Affiliations, Abstract, Keywords, Main text, Acknowledgements, Appendix, References, Vitae, Figure Captions and then Tables. Do not import the Figures or Tables into your text. The corresponding author should be identified with an asterisk and footnote. All other footnotes (except for table footnotes) should be identified with superscript Arabic numbers.

Units: Preferably, Systeme International (SI) units should be used throughout with equivalent quantities in older usage indicated in parentheses. NBS Special Publication 330 The International System of Units (SI) or the Systeme International d'Unites may be helpful in this respect. Chemical and biological nomenclature should conform to International Union of Pure and Applied Chemistry (IUPAC) recommendations. The IUPAC Rules can be found in the Handbook of Chemistry and Physics, CRC Press Inc., Boca Raton, FL. Radioactive labels should be indicated by the radionuclide's symbol in square brackets before the labelled compound, e.g. [³H]H₂O, [¹⁴C]carbon dioxide, 2-amino-4-([¹¹C]methylthio) butyric acid (not [¹¹C]methyl-methionine), N-[¹¹C]methyl-nomorphine, etc. Carrier-free compound only should be designated as ³H₂, ¹³NH₃, etc. No-carrier-added compounds should be written as [¹³N]NH₃, [¹¹C]CO₂ unless proof of specific activity is given. Metastable (isomeric) and ground state of nuclei are designated by an "m" or "g" respectively, placed after the atomic-mass number, e.g. ^{99m}Tc and ^{99g}Tc although the "g" may be omitted if no ambiguity results.

References: All publication cited in the text should be presented in a list of references following the text of the manuscript. In the text refer to the author's name (without initials) and year of publication (e.g. "Since Peterson (1993) has shown that ..." or "This is in agreement with results obtained later (Kramer, 1994)"). For three or more authors, use the first author followed by "et al.", in the text. The list of references should be arranged alphabetically by authors' names. The manuscript should be carefully checked to ensure that the spelling of authors' names and dates are exactly the same in the text as in the list of references. References should be given in the following form:

Dadachova, E., Smith, S.V., Mirzahdeh, S., 1996. Electrolytic reduction of carrier-free rhenium-188. Applied Radiation and Isotopes 47 (3), 289-292.

Walling, D.E., Quine, T.A., He, Q., 1993. Investigating contemporary rates of floodplain sedimentation. In: Carling, P.P., Petts, G.E. (Eds.), Low-land Floodplain Rivers: Geomorphological Perspectives. Wiley, Chichester, pp. 166-184.

Illustrations: All illustrations should be provided in camera-ready form, suitable for reproduction (which may include reduction) without retouching. Photographs, charts and diagrams are all to be referred to as "Figure(s)" and should be numbered consecutively in the order to which they are referred. They should accompany the manuscript, but should not be included within the text. All illustrations should be clearly marked on the back with the figure number and the author's name. All figures are to have a caption. Captions should be supplied on a separate sheet.

Line drawings: Good quality printouts on white paper produced in black ink are required. All lettering, graph lines and points on graphs should be sufficiently large and bold to permit reproduction when the diagram has been reduced to a size suitable for inclusion in the journal. Dye-line prints or photocopies are not suitable for reproduction. Do not use any type of shading on computer-generated illustrations.

Photographs: Original photographs must be supplied as they are to be reproduced (e.g. black and white or colour). If necessary, a scale should be marked on the photograph. Please note that photocopies of photographs are not acceptable.

Colour: Figures may be published in colour, if this is judged essential by the editor. The author will be charged for colour at current printing costs.

Tables: Tables should be numbered consecutively and given a suitable caption and each table typed on a separate sheet. Footnotes to tables should be typed below the table and should be referred to by superscript lowercase letters. No vertical rules should be used. Tables should not duplicate results presented elsewhere in the manuscript (e.g. in graphs).

Electronic Submission

Authors should submit an electronic copy of their paper with the final version of the manuscript. The electronic copy should match the hardcopy exactly. Always keep a backup copy of the electronic file for reference and safety. Full details of electronic submission and formats can be obtained from

<http://www.elsevier.com/locate/disksub> or from Author Services at Elsevier Science.

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